



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-3

April 16, 1998

Anthony G. Tegnalia, Treasurer  
Ryder Empls. Political Action Committee  
3600 NW 82nd Avenue  
Miami, FL 33166

Identification Number: C00088435

Reference: Year End Report (10/1/97-12/31/97)

Dear Mr. Tegnalia:

This letter is to inform you that as of April 15, 1998, the Commission has not received your response to our request for additional information, dated March 25, 1998. This notice requests information essential to full public disclosure of your federal election campaign finances. To ensure compliance with the provisions of the Federal Election Campaign Act (the Act), please respond to this request (copy enclosed).

If no response is received within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.

If you should have any questions regarding this matter, please contact Edward Ryan on our toll-free number (800) 424-9530 or our local number (202) 694-1130.

Sincerely,

A handwritten signature in black ink, appearing to read "John D. Gibson", is positioned above the typed name.

John D. Gibson  
Assistant Staff Director  
Reports Analysis Division

Enclosure



FEDERAL ELECTION COMMISSION  
WASHINGTON, D.C. 20463

RQ-2

Anthony G. Tegnalia, Treasurer  
Ryder Empls. Political Action Committee  
3600 NW 82nd Avenue  
Miami, FL 33166

MAR 25 1998

Identification Number: C00088435

Reference: Year End Report (10/1/97-12/31/97)

Dear Mr. Tegnalia:

This letter is prompted by the Commission's preliminary review of the report(s) referenced above. The review raised questions concerning certain information contained in the report(s). An itemization follows:

- You must make an attempt to obtain the full name, mailing address, occupation and name of employer for all individuals who contribute more than \$200 in a calendar year. Please amend your report to include the omitted information.

A committee may demonstrate "best efforts" to obtain the required information by providing the Commission with a description of its procedures for requesting the information and may also supply a copy of a solicitation: the committee must request the contributor information in initial solicitations; make follow-up requests (if necessary); report the information; and file amendments to disclose previously unreported information. Each solicitation must include a clear and conspicuous request for the information. If a committee receives a contribution that exceeds the \$200 threshold but lacks contributor information, the committee must, within 30 days, make an additional written or oral request for the information. Please note that a written request may not include an additional solicitation or material on any other subject, other than thanking the contributor for the donation and must include a pre-addressed return post card or envelope for the contributor's response. An oral request must be documented in writing. Committees must also disclose information that was not provided by the contributor, but is available in any of the

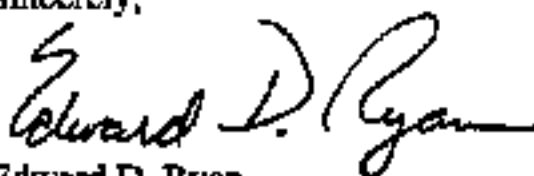
committee's records for that current election cycle. Furthermore, if a committee receives contributor information after the contributions have been reported, it must submit, with its next report, an amended memo Schedule A listing all the contributions for which additional information was received or file, on or before the next reporting date, amendments to the previous reports on which the contributions were originally disclosed. See 11 CFR §104.3(a)(4)(i) and 11 CFR §104.7.

-Your report disclosed certain categories of financial activity that have been reflected on the wrong lines of the Detailed Summary Page. Contributions to federal candidates and committees and contributions to non-federal or state and local candidates and committees should be properly disclosed on a separate Schedule(s) B, supporting Line(s) 23 and 29, respectively of the Detailed Summary Page. Please refer to the instructions contained on the forms to determine the proper categorization when preparing your next filing.

-Please clarify whether the in-kind contribution itemized on Schedule B supporting Line 29 was made to Senator Don Nickles, United States Senator from Oklahoma. If it was, you have listed this transaction on the wrong line of the Detailed Summary Page and should amend your report to correct the totals on both Lines 23 and 29.

A written response or an amendment to your original report(s) correcting the above problem(s) should be filed with the Federal Election Commission within fifteen (15) days of the date of this letter. If you need assistance, please feel free to contact me on our toll-free number, (800) 424-9530. My local number is (202) 694-1130.

Sincerely,



Edward D. Ryan  
Reports Analyst  
Reports Analysis Division

